

RULES FOR CAMBRIDGE CAMERA CLUB



1. **NAME** - The name of the club shall be the Cambridge Camera Club.
2. **OBJECTIVES** – To promote the art and technique of photography and to encourage the interchange of ideas and the study of all phases of photography.

To promote or assist in promoting competitions, local and national for the purpose of furthering interest in photography.

To create and exhibit photography.
3. **MEMBERSHIP** – Membership shall be available to all enthusiasts of photography.
4. **SUBSCRIPTIONS** – The subscription shall be fixed annually at the Annual General meeting by members after a report by the committee. New members will be allowed to attend two meetings before becoming eligible to pay their subscriptions.
5. **PAYMENT OF SUBSCRIPTIONS** – The yearly payment of subscriptions shall fall due on the first day of each financial year (July 1). The treasurer shall send an account to any member whose subscription remains unpaid at the expiration of one calendar month from due date. If such member does not pay his/her subscription within a month of the notice they shall cease to be a member of the club, but such member shall be eligible for re-joining on the payment of all arrears.
6. **HALF YEAR** – The subscription of a new member joining after the expiration of six months of any one financial year shall be one half of the corresponding annual subscription.

7. REFUND - Any member who leaves the Club shall not be entitled to any refund of his/her subscription thereof. In special circumstances the committee shall have the power to remit any subscription or part thereof.
8. HONORARY MEMBERSHIP – The club or the committee shall have the power to elect Honorary Members for such period as may be determined. Honorary Members shall be entitled to all benefits of club membership except that they shall not be qualified to become officers of members of the committee, or to vote as members.
9. ANY person shall on ceasing to be a member of the Club forfeit all rights to or claim upon the club.
10. REVENUE – All revenue is maintained for the purpose of the Club, purchasing equipment for the use of club members, paying for rent and services required by the club and its members. No funds shall be used for private use or any individual use. All cheques are to be signed by two signatories on the account. The revenue of the club shall consist of:
 - Membership subscriptions
 - Donations from persons or organisations, in sympathy with the club objectives
 - Funds raised by any other means approved by the committee
 - Sponsorship
11. MANAGEMENT – Only current financial members can hold office. The elected officers of the Club shall be President, Vice President, Secretary, Treasurer, Committee member to look after competition scores and Web Site, Committee member to look after the bookings and organisation of Judges for competitions. If necessary the Secretary can act as Treasurer. All positions are elected annually.
12. CHAIRMAN OF THE COMMITTEE – The President shall be the Chairman of the Committee at all meetings. In the absence of the President and Vice President the committee shall elect a Chairman from their own number.
13. DUTIES OF SECRETARY – Conduct the general business and correspondence of the club and follow the directions of the Committee. Record the minutes of all proceedings of general meetings and committee meetings.
14. DUTIES OF TREASURER – Receive and lodge all monies on behalf of the Club and give proper receipts for the same. Sign all cheques or withdrawals once satisfied that such payments are in order. Keep all such books as may be necessary to fully set forth the Club's financial affairs. Be able to present a statement of the Club's position if required at Committee meetings. Submit to each Annual General meeting a Balance Sheet of the assets and liabilities of the Club.

15. GENERAL MEETINGS – The Annual General Meeting shall be held in July, and June 30 will be deemed to be the end of the current financial year. The business for consideration at the Annual General meeting shall consist of:

- The presentation by the President incorporating the activities of the Club during the past year.
- A report from the Treasurer including an income and Expenditure Account and balance sheet.
- The election of officers.
- Any general business.
- The Annual Competition and Awards presentation.

16. ALL PREVIOUS rules and amendments are hereby revoked by the adoption of these guide lines

DATED 7 AUGUST 2011